IEEE KW Section Executive Committee Meeting Minutes

Wednesday, 15th February, 2017, 6:00– 7:00PM
University of Waterloo, E5-4047

Attendance: Shahed Shahir, Rasoul Keshavarzi, Mike Y.Q. Miao, Nitin Padmanabhan, John Mowbray, Fakhri Karray, William D Bishop, George Shaker,

1. **Review and approving the minute of the last AGM…**................ Shahed Shahir

2. **Chair's Report** .... …………… Shahed Shahir

- Chapter Chairs are required to inform their sections if they hold any distinguish lecture so that the sections can inform and involve other neighbour sections for their member benefit and the cost reduction.

- The information about the following upcoming events was passed on to the members
    - IEEE Canada Spring Board Mtg in Windsor April 28
    - CCECE 2017 in Windsor May 1st-4th
    - IHTC 2017 in Toronto July 20-22
    - IEEE Canada Exemplary Section Award
    - 2017 IEEE Section Congress
    - 2017 Students Congress
- It was informed that Region 7 (IEEE Canada) has a vacancy for a Life Member Chair
- The following Vacant Position in KW Section were reported and members were requested to nominate persons interested to serve on the committee:
    - WIE Affinity group,
    - Computer Chapter,
    - Newsletter Editor Committee
    - Nomination Committee chairs

3. **Vice-Chair's Report** .... Rasoul Keshavarzi

4. **Treasurer's Report** .... Yun-Qian Miao/Rasoul Keshavarzi
    1. A review of recent financial transactions

5. **Membership Development Report** ....Tony Kormos

6. **Professional Activities Report** .... Chitral Angammana

7. **Student Branch Reports**
    - **Conestoga College**
    - **University of Waterloo**
        - Plan to revive the student branch
        - Attracting more graduate students
        - Plan to accommodate room for IEEE student branch

    - **University of Guelph**

8. **Chapter Reports**
    1. Aerospace and Electronic Systems ....Ehsan Kamrani
    2. Antennas/Microwave Theory...Raafat Mansour
    3. Circuits and Systems.. Peter Levine
    4. Communications... Raouf Boutaba

5. Computational Intelligence Society ....Fakhri Karray
6. Computer.. Vacant
7. Control Systems ....Fakhri Karray
8. Electronic Devices... Siva Sivoththaman
9. Electromagnetic Compatibility/Magnetics ....Huanhuan Gu
10. Engineering in Medicine & Biology .... Shahed Shahir
11. Information Theory .... Vacant
12. Photonics …………………………………………………… Behrooz Semani
13. Power and Energy…………………………………………Kankar Bhattacharya
14. Signal Processing .... En-Hui Yang
15. Social Impact of Technology .... Rozita Dara
16. Solid State Circuits …………………………………….......... John Long
17. System, Man, & Cybernetics ……………………….………... Rozita Dara
18. Vehicular Technology.. … Weihua Zhuang

9. Affinity Group Reports
YP Affinity...George Shaker
WIE (Women in Engineering)... Vacant
Consultant Network .... Shahed Shahir
10. Technical support for submitting annual report