
IEEE KW Section Executive Committee Minutes

Wednesday, 6th February, 2018, 6:00– 7:00PM
University of Waterloo, E5-4047

Attendance: Shahed Shahir, Rasoul Keshavarzi, Nitin Padmanabhan, John Mowbray, Ank Zaman, Lan Wei

1. Review and approving the minute of the AGM Shahed Shahir

2. Chair's Report Shahed Shahir

1. The preparations of the Student Paper Competition to be organized on 22nd March, by the KW Section WIE affinity Group and the Student Branch of University of Guelph was reviewed.
2. KW Section Instagram account is created, and the link to the KW Section Instagram is added to the KW Section Website.
3. Two Nomination applications are completed and approved,
 - Lan Wei as the University of Waterloo Student Branch Counselor,
 - Ank Zaman as the KW Section Newsletter editor.
4. Welcoming Lan Wei and Ank Zaman to the KW Section Executive Committee board,
5. Dr. Keith Hipple named to order of Canada,
6. Dr. El-Saadany, the first KW Section member in 2018, is elevated to IEEE fellowship.
7. The announcement about the following upcoming conferences were made:
 - The 31st Canadian Conference on Electrical and Computer Engineering in Montreal,
 - IEEE International Conference on Computational Intelligence and Virtual Environment for Measurement Systems and Application
 - The 18th International Symposium on Antenna Technology and Applied Electromagnetics in UWaterloo
8. Ank Zaman will compile the Newsletters for the year 2017 & 2018.
9. Opening a Facebook account for the KW Section is also recommended for better visibility. The KW Section is looking for volunteer to create Facebook account and maintain the account.

3. Vice-Chair's Report Rasoul Keshavarzi

4. Acting Treasurer's Report Rasoul Keshavarzi

1. A review of recent financial transactions

5. Membership Development Report Tony Kormos

6. Professional Activities Report Chitral Angamma

7. Educational Activities Report Magdy Salama

8. Newsletter Editor Ank Zaman

9. Nomination Sujeet Chaudhuri

10. IEEE Foundation John Mowbray

11. Awards Vincent Gaudet

12. Student Branch Reports

- **Conestoga College**
- **University of Waterloo**
- **University of Guelph**

13. Chapter Reports

1. Aerospace and Electronic SystemsEhsan Kamrani
2. Antennas/Microwave TheoryRaafat Mansour
3. Circuits and Systems..... Peter Levine
4. Communications..... Raouf Boutaba
5. Computational Intelligence SocietyFakhri Karray
6. Computer..... Vacant
7. Control SystemsFakhri Karray
8. Electronic Devices Siva Sivoththaman
9. Electromagnetic Compatibility/MagneticsHuanhuan Gu
10. Engineering in Medicine & Biology Shahed Shahir
11. Information Theory Vacant
12. Photonics Behrooz Semani
13. Power and Energy.....Kankar Bhattacharya
14. Signal Processing Vacant
15. Social Impact of Technology Rozita Dara
16. Solid State Circuits John Long
17. System, Man, & Cybernetics Rozita Dara
18. Vehicular Technology Weihua Zhuang
19. Sensors Council George Shaker

14. Affinity Group Reports

- YP Affinity..... George Shaker
WIE (Women in Engineering).....Hadis Karimipour
Consultant Network Shahed Shahir

15. Technical support for submitting annual report

The status of the chapters who submitted the annual report was reviewed and it was decided to send reminder emails to follow up with Chapter chairs to make sure submission from maximum Chapters.

